

Thursday 23 February 2023

THURSDAY 2 MARCH 2023 at
St Mary's C of E Primary School, Brundhurst Fold, Mellor following the Annual
Parish Meeting which starts at 7.00PM
Local Government Act 1972
MELLOR PARISH COUNCIL
AGENDA

- 1. To receive and approve apologies for absence.**
- 2. To receive declarations of pecuniary or personal interest.**
- 3. Adjournment for Public Session (Max 5 minutes per person)**
- 4. To resolve to confirm the Minutes of the Parish Council Meeting held on 02 February 2023.**
- 5. Any matters arising from the Minutes not covered on this agenda - FOR INFORMATION ONLY.**
- 6. To consider and approve the election of a Vice Chairman for Mellor Parish Council .**
Members to note this is advisory rather than a legal requirement.
- 7. To consider and approve any response to be made to Planning Applications.**
None at time of publication of agenda.
 - a). To consider and approve a report regarding a Premises License in respect of the Stanley House Marquee.**
The Licensing Sub Committee met on 3 February 2023 and was adjourned until Friday 17 March 2023 pending a noise impact assessment.
Possible report from meeting at Stanley House on Tuesday 28 February 2023 regarding the Noise Issue.
 - b) To receive report regarding the Premises License in respect of The Everything Retreat, Primrose Lane.**
The Sub Committee resolved to grant the license.
- 8. To consider and approve any urgent actions following Councillor resignations.**
 - a) To consider and approve any arrangements for the Casual Vacancy on Mellor Parish Council, following the resignation of former Cllr Marsden.**
- 9. To consider and approve the Asset Committee be merged with the Finance Committee.**
- 10. To consider and approve an updated Grass Area Working Party Terms of Reference.**

11. To consider and approve any actions following a report from the Grass Area Working Party.

12. To consider and approve any actions for Internal Audit and AGAR process at year end 31.03.23.

13. To consider and approve any actions regarding Share Energy.

14. Financial Matters and Accounts to approve : Bank balances: Current Account balance not to hand when agenda published, most up to date figures will be confirmed at the meeting. £26,094.41 MVH Floor Fund + £1218.15 Scholarship Fund.

To consider and approve Invoices for payment since 02.02.23

- | | | |
|---|--------------------------------|--------------|
| a) Easywebsites monthly DD for support | £33.60 | Direct Debit |
| b) Invoice 2802 - MVH floor replacement
VAT of £4784.37) | £28,706.22 | (Includes |
| c) RVBC grounds maint. (Grass) 01.04.22 to 31.03.23 | £1546.54 | |
| d) Installation of defibrillator | | |
| e) Potentially Invoice X 2 for Share Energy | £4,199.06 (inc £699.84 VAT) | |
| | £17,400.94 (inc £2,900.16 VAT) | |

Members to note that LCC has issued a Purchase Order for Share Energy £21,669.95 (VAT is to be reclaimed by MPC once payment made to Share Energy when funds rec'd from LCC.

No further invoices beyond schedule at time of agenda.

15. To consider and approve proposed location of defibrillator following a report regarding electricity supply to the phone box.

16. To consider and approve any update regarding the Bank Mandate.

17. To consider and approve any entry for Lancashire Best Kept Village Competition.

18. To consider and approve any actions for installation following the Speed Indicator Report.

19. To receive reports of Meetings

- a) LCC Report - any matters of note regarding Mellor - LCC Cllr Schofield.
- b) RVBC Report by Borough Cllrs Brunskill and Walsh
- c) Mellor Community Association.

20. To consider and approve dates and venues for future meetings, noting March and April meetings are set.

21. Matters brought forward by Members FOR INFORMATION ONLY.

22. To consider and approve any arrangements for Staff Recruitment following update from the Staffing Working Party.

Members to note that, as a Staff Matter they must by resolution exclude Press and Public for this item of the agenda.

To note, the next Parish Council Meeting will be on Thursday 6 April 2023.